

# KEEPING OUR MEETINGS SAFE

With the restart of the Society's programme following all the covid shut downs, the Society hopes that members will feel safe when attending any meetings or workshops. To this end, the committee has created a new list of safety guidelines, for all attending, to follow.

## Safety Procedures

- All members, models and tutors required to be double vaccinated.
- You will need to sign in and print your name at each meeting - non-members will need to add telephone contact
- Report to the society if you develop Covid symptoms up to 3 days after attending

## Please do not attend if

- you have Covid (you must isolate for 10 days before attending, even if vaccinated)
- you have Covid symptoms
- you are feeling unwell i.e. any coughs, colds, fever, sore throat, sneezing, muscle aches etc.
- you have been in contact with anyone diagnosed with Covid in the previous 10 days (you should isolate and ideally take a test)

## We would expect

- members to maintain social distancing when entering and leaving the building, using the toilets and moving around the hall and voluntary wearing of masks when not seated
- that members allow space between each other especially if/when viewing work of tutors/participants and do not invade personal space
- members to report back to any committee member (or Karin if life drawing) if you develop symptoms up to 3 days after
- to provide wipes for any tables and chairs used so each member can wipe their own at the end of the session
- some help to wipe surfaces down after

the session including door and window handles, sink and any surfaces

- Members to bring their own drinks (no refreshments provided at the moment) and to take their own rubbish home or place the bags in the bins outside the centre.

## We will ensure

- Tables and chairs are to be kept at least a metre, if not more, apart
- Hand sanitisers are provided (please feel free to bring your own)
- Anti-bacterial wipes are available
- Room will be kept aired with windows open. (There are heaters, if needed bring warm clothes)
- Surfaces are wiped down before session starts
- Window are closed at the end

## Workshops at United Reformed Church - Extras

### All the above

- Help will be needed when setting up and putting tables and chairs away (having been wiped first)
- When putting away tables, only two people allowed at a time in the store room
- Only two people allowed in the kitchen at any time to wash equipment
- Please bring your own bag to collect and take your rubbish home
- Wipe kettle, sink, and toilet surfaces down after using

**SAAS committee September 2021**

Subject to possible changes due to government updates